



## Exempt Action Final Regulation Agency Background Document

<b>Agency name</b>	Board of Funeral Directors and Embalmers, Department of Health Professions
<b>Virginia Administrative Code (VAC) citation</b>	18VAC65-20-10 et seq.
<b>Regulation title</b>	Regulations of the Board of Funeral Directors and Embalmers
<b>Action title</b>	Conforming regulatory language to Code
<b>Final agency action date</b>	7/20/2010
<b>Document preparation date</b>	7/20/2010

When a regulatory action is exempt from executive branch review pursuant to § 2.2-4002 or § 2.2-4006 of the Virginia Administrative Process Act (APA), the agency is encouraged to provide information to the public on the Regulatory Town Hall using this form.

Note: While posting this form on the Town Hall is optional, the agency must comply with requirements of the Virginia Register Act, the *Virginia Register Form, Style, and Procedure Manual*, and Executive Orders 21 (02) and 58 (99).

### Summary

*Please provide a brief summary of all regulatory changes, including the rationale behind such changes. Alert the reader to all substantive matters or changes. If applicable, generally describe the existing regulation.*

The Board of Funeral Directors and Embalmers has amended its regulations relating maintenance of continuing education (CE) documentation for conformity to the Code. Section 54.1-2816.1 of the Code of Virginia specifies that continuing education providers must maintain certificates issued to licensees for a period of *two years* following each course offered. Section 152 of regulations requires CE providers to retain documentation for *three years*, so the regulation is amended accordingly.

### Statement of final agency action

*Please provide a statement of the final action taken by the agency including (1) the date the action was taken, (2) the name of the agency taking the action, and (3) the title of the regulation.*

On July 20, 2010, the Board of Funeral Directors and Embalmers acted to amend its regulations in Chapter 20 *Regulations of the Board of Funeral Directors and Embalmers* to conform requirements for maintenance of continuing education certificates to § 54.1-2816.1 in the Code of Virginia.

### Family impact

*Assess the impact of this regulatory action on the institution of the family and family stability.*

---

This action has no impact on the institution of the family and family stability.